

REPUBLICAN PARTY OF LINCOLN COUNTY
SUPPLEMENTAL RULES

Amended: February 08, 2022
Operational: March 10, 2022

SECTION 1 GENERAL
DESIGNATION - ORGANIZATION - GOVERNANCE - PARLIAMENTARY PROCEDURE
VENUES - VOTING - AMENDMENTS - PROXIES

1-1-1. Designation:

- A. The Republican Party organization in Lincoln County, New Mexico, shall be known as the "***Republican Party of Lincoln County***" and henceforth may be referred to in these Lincoln County Supplemental Rules as the RPLC.

1-1-2. Basic Organization: There are a number of basic organizational items outlined in the Uniform State Rules (USR) that apply to all NM Counties and are to numerous list here.

1-1-3. Unique to RPLC Organizational Governance:

- A. **Adopt:** The Uniform State Rules (USR).
- B. **Basis:** The administration of the RPLC shall be Precinct-based.
- C. **Delegation of Authority:** When the County Central Committee (CCC) is not in session, the authority under which it operates is delegated to the County Executive Committee (CEC) with the exception of confirmation items listed in these Supplemental Rules.
- D. **Participation:** All individuals that participate in *any of the affairs* of the RPLC must be an active and properly registered Lincoln County voter whose registered political party affiliation has continuously been "Republican" for the past three hundred sixty-five (365) days.
 - 1. Should any individual change their registered political party designation to other than Republican, or should their residence cease to be in the county of Lincoln, then any office or position they hold shall immediately be adjudicated vacant and a successor shall be selected in the manner prescribed in these supplementary rules.
- E. **Membership Lists:** RPLC shall distribute all membership lists including all contact and related information to the members of said committees and may release these same lists to RPNM, candidates, campaigns and others when requested or necessary.
 - 1. When the membership of any list is updated, the new list shall be provided to the membership within seven (7) days.
- F. **Elected Positions:** All individuals vying for an elected leadership position of the RPLC shall begin by submitting the following.
 - 1. Initially complete a self-nomination form and submit it to the RPLC secretary no later than 4:30 PM five (5) days prior to the date and time of the intended election as specified in the "Official Call."
 - a. Nominations will not be recognized from the floor.

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2. **Exception/No Floor Nominations:** In the case of a failure by the self-nominating process to obtain the allocated number of open elected positions, nominations shall be accepted from the floor only for those offices or positions without self-nominees.

1-1-4. Parliamentary Procedure: All affairs of the RPLC shall use the “Rule of the Gavel,” as the Parliamentary Procedure giving the event Chair the authority to act and control the flow of the agenda as presented.

1-1-5. Venues: Teleconferencing and videoconferencing are permissible when hosting events.

- A. When using electronic venues, the software must be capable of verifying who is on the call and the total number of attendees before votes can be taken.
- B. A hybrid venue containing both in-person and electronic means may be used when determined by the Chair.
 1. Proxies from CCC members using the electronic portion of a hybrid venue are not allowed.

1-1-6. Voting Provision:

- A. Votes on actions before the RPLC shall be by secret ballot (paper or electronic). The election shall be decided when all certified voting members in attendance including proxies (when proxies are accepted) have submitted their ballot within the time allotted.
 1. **Exception:** When only one person is to be voted on, a verbal vote by acclamation may be allowed unless there is an objection by a member or members.
 2. The margin for winning an election shall be defined in the Special Rules of the event and announced prior to any vote taken.
- B. A total of voting members shall be announced to the attendees by the vote tabulation committee prior to any votes taken.
- C. When *electronic* software is used, it must provide a way to validate the voter identity, the number of voters and the total number of attendees before votes can be taken.
 1. Paper ballots may be used when electronic software is not available.
 2. Paper ballots with more names selected than permitted will be voided.

1-1-7. Amendments: These County Supplementary Rules may be amended by a majority vote of the RPLC Central Committee members present in person or by proxy at any CCC meeting and when listed as an agenda item and included with the “Official Call.”

1-1-8. Proxies ~~ Acceptance Non-Acceptance Limit

- A. **Acceptance:** Proxies are accepted at all CCC Meetings when the following criteria have been met and when not in conflict with the USR’s.

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1. Any properly elected CCC member may appoint any Republican voter from his or her precinct as his or her proxy to act and vote in his or her stead at a specific CCC meeting.
 2. Each proxy certificate must be in writing and signed by the CCC member appointing the proxy holder with:
 - a. The name of the proxy holder,
 - b. The specific meeting to be voted and exercised at, and
 - c. The signature and date of the CCC member.
 3. Each proxy certificate must be submitted to, and certified by the secretary upon entrance to the event before said proxy may be exercised.
- B. Non-Acceptance:** Proxies are not allowed or recognized at the following,
1. Any county Precinct Caucus or Convention.
 2. By CCC members on teleconference or videoconferencing services!
 3. At any standing or select committee meetings or functions.
- C. Limit:** No individual shall be permitted to carry and exercise more than two (2) proxies at any meeting where proxies are officially recognized.

END SECTION ONE

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SECTION 2 NOTIFICATIONS TO MEMBERS
“Official Calls” Delivery Posting - Call Failures

2-1-1. “Official Calls” to members of the CCC

- A. **Delivery & Posting Date:** All Notices shall be delivered to each CCC member no less than fourteen (14) days prior to the event and concurrently posted on the RPLC website home page
- B. **Method of Delivery:** Required “calls” or notices shall be delivered by electronic means to the last known electronic address provided by the member to the RPLC and received by the county Secretary.
 - 1. **Exception:** When a member does not have an electronic address, and notifies the RPLC Secretary in writing, then the notice shall be mailed to the last postal address provided to the RPLC by the member.

2-1-2. Contact Information: It is the responsibility of each CCC member to maintain their current contact information with the RPLC.

2-1-3. Failure To Make A Proper “Call”

- 1. If the RPLC Chair fail’s to call a meeting of the CCC when such meeting is provided for by state rules, or is duly ordered by the state Chairman, then the elected officer next in line and present shall make such proper “call” within the time frame outlined by the state Chairman.
- 2. When such action becomes necessary and is undertaken, the state Chairman shall be promptly notified.

END SECTION TWO

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SECTION 3 Governing Committees
Central Committee County Contingent Executive Committee

3-1-1. Central Committee ~~ Governance Membership TERMS VACANCIES

A. Governance & Leadership:

1. The governing body in the county party are the CCC members and they have at a minimum, the following basic responsibilities:
 - a. Attend all CCC meetings when available to help make beneficial decisions on the affairs of the party and thereby help provide the public with a broader understanding on the political affairs of the RPLC.
 - b. Help provide information countywide to voters about our values, about our election goals and to encourage all Republican voters to participate in our American electoral process.
 - c. Help elect Republican candidates starting from the grassroots (local school boards and municipal elections) up the political ladder.
2. Meetings of the CCC may be "Called" by one-third ($\frac{1}{3}$) or more of the confirmed CCC members and is officially recognized and defined in 3-1-5. B of the USR's.

B. Membership Allocations & Ex Officio Members:

1. One (1) guaranteed member per precinct, plus.
2. The ratio of one (1) member in each precinct to each one hundred thirty (130) votes (1/130), plus any major fraction thereof, cast for the New Mexico Republican Governor Candidate in the last preceding gubernatorial election for which official election canvas records are available.
3. Ex-officio Members:
 - a. The five (5) authorized and elected RPLC officers (Chair, 1st VC, 2nd VC, Secretary, and Treasurer).
 - b. Each precinct chair.
 - c. Three (3) members of the FRWLC.

- C. At-Large Position Vacated:** When an at-large member becomes an ex-officio member of the CCC then the at-large position within their precinct shall be vacated and filled with a new member from the same precinct.
- D. Terms:** The term of each member of the CCC and that of its elected officers shall begin the day after their election and continue for two years or until their successor has been elected or appointed.
- E. Vacancies:** Any replacement to fill vacancies on the CCC shall be nominated by the county Chair and confirmed by a majority vote of the sitting members of the CCC in attendance at their next meeting.

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- F. **Proportional Representation:** Members may hold multiple positions within the RPLC, but in no event shall one member be entitled to more than one vote on any issue regardless of the number of positions the member may hold.

3-1-2. State Central Committee County Contingent ~~ Membership Vacancies

A. Membership:

1. Members shall be elected at the Lincoln County Organizational Convention and consist of:
 - a. The five (5) RPLC Officers.
 - b. The president of the FRWLC.
 - c. All additional memberships allowed by the USR's.
2. **Vacancies & Nominations:** The county Chair shall fill any vacancies by nominating an individual that fulfills the requirement outlined in these supplemental rules with temporary approval by the CEC. Final confirmation shall be by the CCC at their next meeting.

3-1-3. Executive Committee (CEC) ~~ Membership Additional Positions

A. Membership: The Executive Committee shall consist of:

1. The five (5) RPLC officers.
2. The President of the FRWLC.
3. The SCC county contingent members.
4. All ex officio members as defined by the state party and registered as Lincoln County voter.
5. All standing committee Chairs.
6. There may be three (3) additional CCC members appointed by the County Chair who shall serve at the pleasure of the Chair.

- B. Additional positions on the CEC:** The County Central Committee may define additional positions on the CEC, which shall be appointed by the Chair and confirmed by the CCC.

END SECTION THREE

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SECTION 4 Conventions
CEC Duty Caucuses Officers Delegates Vacancies

4-1-1. Conventions ~~ Precinct Caucuses Mass Meetings

- A. **Preparation:** At least twenty-eight (28) days prior to the holding of any county convention, a meeting of the CEC shall be held to provide for:
1. The “call” for the convention, to include:
 - a. The date & time.
 - b. The venue name and location.
 - c. An additional “call” for the CCC meeting to be held in conjunction with the convention.
 - d. Prescribe any special rules for governing the conduct of and procedures of the CCC meeting and the convention.
- B. **Caucuses:** All RPLC conventions shall be conducted as “mass meetings.”
1. Within each precinct caucus there shall be a vote by all the delegates to establish “voting delegates” to act on behalf of the precinct during the convention.
- C. **Delegate Memberships:**
1. **County Delegates:** All Lincoln County Republican voter’s present shall be delegates to the specific convention currently in session and must be verified using voter registration records obtained from the Lincoln county Clerk within fourteen (14) days of the convention.
 2. **State Delegate Membership:** Shall consist of all delegates and their alternates allowed by the USR’s when elected at the county convention.
- D. **Convention Officers:** The RPLC Chair, 1st Vice-Chair, and Secretary shall act as convention officers for all county conventions provided, they can attend and there is no perceived or actual conflict of interest.
- E. **Vacancies:** There is no procedure or mechanism permitted to fill vacant RPLC County Contingent Delegate positions once the county convention called to elect them has closed!

END SECTION FOUR

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SECTION 5 STANDING COMMITTEES
Finance Membership Rules

5-1-1. The Finance Committee:

- A. The Committee Chair shall be appointed by the RPLC Chair and may assume the position and duties thereof upon confirmation by the CEC.
- B. Committee membership shall be by appointment of, and serve at the pleasure of, the Committee Chair.
- C. Divisions within the Finance committee may be established by the Committee Chair to focus on specific duties. e.g. Fundraising – Donors- specific events, etc.
- D. The RPLC Treasurer shall be a standing ex officio member of the Finance Committee.

5-1-2. Membership Committee:

- A. The Membership Chair shall be appointed by the RPLC Chair and may assume the position and duties thereof once confirmed by the CEC.
- B. Committee membership shall be by appointment of, and serve at the pleasure of, the Committee Chair.

5-1-3. Rules Committee ~~ Membership Duties Addendum Updates

- A. **Membership:** The committee shall consist of six (6) members appointed by a majority the CEC members and shall serve for two years or until their successors have been elected or appointed.
- B. **Duties:**
 - 1. **Supplementary Rules Review:** These County Supplementary Rules shall be reviewed for conformity with the USR's and any law.
 - 2. **Update Glossary Addendum:** Review, add or update definitions attached to these CSR's for clarity.
 - 3. **Update Allocations Addendum:** The allocations as defined in these rules and those received from the RPNM shall be updated after each election where new allocation numbers are required.
- C. **Addendum Updates:** The Glossary and Allocations Addendums may be revised by a two-thirds (⅔) majority of the six (6) Rules Committee members, and when submitted to and confirmed by the CEC.
 - 1. These revised addendums do not necessitate an update of the CSR's, when the updates have been properly approved and confirmed.

END SECTION FIVE

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SECTION 6 OFFICERS

Endorsements Recruitment Duties Officer Responsibilities Vacancies

6-1-1. Endorsements:

- A. All Officers shall not publically endorse or support any federal, state, county or local candidate who is not Republican in any election.
 - 1. Any public endorsement carries with it an automatic resignation by said officer. A replacement shall be selected in the manner prescribed by these CSR's.
- B. No funds, no in-kind aid or non-monetary aid (directly or indirectly) can be furnished to one candidate in a primary or local race that is not immediately communicated to and made available to all Republican candidates in the same race.

6-1-2. Recruitment of Candidates: Officers may continue to recruit Republican candidates up to and through the period where a "Declaration of Candidacy" can be accepted by the proper filing office.

6-1-3. Duties and Responsibilities:

A. Chairman:

- 1. Ensure all actions required by the CCC and the CEC are monitored and completed.
- 2. Promptly appoint members to fill vacant positions as defined in these supplemental rules.
- 3. Co-sign all contracts with either the secretary or the treasure after approval of the contract by the CEC.

B. First Vice-Chair:

- 1. Responsible for obtaining precincts officers and training them on the election processes.
- 2. Help the precinct chairs set up voter integrity processes and training in each precinct.
- 3. In the absence of the County Chair, exercise all the powers and perform all the duties of same and perform such other duties as may be assigned by the County Chair.

C. Second Vice-Chair:

- 1. Maintain and coordinate the planning of all events as determined by the CEC.
- 2. In the absence of the County Chair and the First Vice-Chair, exercise all the powers and perform all the duties of same and perform such other duties as may be assigned by the County Chair.

D. Secretary:

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1. Prepare a copy of all “calls” including the agenda (derived from the minutes of the CEC meeting held to determine such meeting) for delivery to the general membership and committees of the RPLC once confirmed by the CEC.
2. Prepare and file all non-financial reports and forms as required by NM Statutes, the USR’s and these supplemental rules.
3. Co-sign all non-financial documents and or contracts with the Chair after approval by the CEC.
4. Carefully preserve the minutes of the CCC and those of the CEC.
5. Preserve all the minutes of each standing or special committee once those minutes have been received from the Chair of said committees.
6. Prepare and distribute all membership lists to said members.

E. Treasurer:

1. Be the custodian of all the county party's funds and carefully prepare and preserve the financial records.
2. Legally accepted and proper accounting practices in accordance with NM statutes shall be used by the Treasurer to manage all finances of the RPLC.
3. The Treasurer and the other four (4) RPLC Officers may sign the signature cards at all financial institutions where funds are maintained disclosing them as legal signers of all checks.
 - a. When any of these individuals are no longer an officer they must immediately take the necessary steps to remove their name as an account approved signatory.
4. Prepare and File reports required by the NM Secretary of State's Office and/or the FEC (if federal funds are involved). These reports shall be maintained in accordance with the NM campaign reporting act, the FEC reporting requirements, or for seven years, whichever is longer.
5. Receive all funds and in-kind donations from any source within the county party.
6. Co-sign all financial contracts, documents, leases, etc. with the Chair once approved by the CEC.
7. There shall be one (1) credit and one (1) debit card for each account used by the RPLC. These cards are necessary for the purchase of online items and shall reside in the possession of the County Treasurer.
8. When unavailable, the Treasurer shall make arrangements for a CEC or CCC member to temporarily use a card and/or the checkbook.
9. Select an individual or a business with competent accounting background to annually audit the financial books of the party. This audit should be completed as soon as possible following the end of the fiscal audit year.
 - a. An interim audit shall be performed between one Treasurer leaving office and a new incoming Treasurer.

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- b. The CEC shall confirm the individual or business doing the audit prior to the execution thereof.

6-1-4. Vacancies: When an officer position becomes vacant, a temporary replacement shall be appointed by the CEC.

- A. An election to permanently replace the officer for the balance of the term by the CCC shall be held within thirty-five (35) days of the vacancy and such meeting shall be called for the purpose.

END SECTION SIX

***** END OF LINCOLN COUNTY SUPPLEMENTAL RULES *****

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GLOSSARY ADDENDUM

At-Large	Any function where people are chosen on an individual basis rather than as a representative of a geographically defined area.
CCC	Acronym: <i>"County Central Committee."</i>
CEC	Acronym: <i>"County Executive Committee."</i>
CD-1	Acronym: <i>"U.S. Congressional District 1 for New Mexico."</i>
CSR	Acronym: <i>"County Supplemental Rules."</i>
Caucus	A meeting of voters - generally by wards or precincts.
Certified	An individual whose voter registration has been verified using the most up-to-date list of voters issued by the County Clerk.
Conflict of Interest	The <u>perception</u> or actual untenable position that threatens the ability of an individual to impartially make a decision due to some personal interest on an issue.
Delegate	All delegates shall serve at one specific convention or meeting. They may be appointed or elected but have specific predetermined duties.
Ex Officio	<i>"By virtue of office or official position"</i> All ex officio members possess the same <i>voting</i> rights and privileges as any other member.
FEC	Acronym: <i>"Federal Election Commission"</i> An independent regulatory agency whose purpose is to enforce federal campaign finance law in U.S. federal elections.
Good Standing	A person who fulfills and maintains explicit criteria and obligations required for the position they currently represent.
MOV	Acronym: <i>"Margin of victory"</i> The difference between the share of votes cast for the winning candidate and the next candidate in an election. Used to measure a candidate's strength, or the popularity of a particular policy.
Mass Meetings	Precinct Caucuses held on the same day as a Convention.
Official Call	The official <u>notification</u> of an approaching meeting or event sent to members of a committee.
Plurality	The number of votes cast for a candidate who receives more than any other but does not receive an absolute majority.
Precinct	The physical boundary for a group of voters determined by the County Commissioners in accordance with the Election Code of NM.
Proxy	The written authority to represent someone by acting on their behalf and voting for them at a specific event.
Publicly	Actions or comments that are made and confirmed by more than one person, or by the public display of support for one Republican Candidate over another Republican Candidate. Hearsay has no standing!

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Quorum	The minimum number of members required to transact business (Fifty percent [50%] plus one [1] of the voting members in attendance).
RNC	Acronym: “ <i>Republican National Committee.</i> ”
RPNM	Acronym: “ <i>Republican Party of New Mexico.</i> ”
Select Committees	A committee established by the RPLC Chair or by the CCC to perform a particular task or function during a specific time that is outside the scope of a standing committee.
SCC	Acronym: “ <i>State Central Committee.</i> ”
SOS	Acronym: “ <i>Secretary of State.</i> ”
Special Rules	The County Executive Committee should recommend <i>special rules</i> for governing the conduct and procedures to follow for all county meetings, events and conventions.
Standing Committees	A permanent committee within the RPLC focusing on specific areas of interest.
USR.....	Acronym: “ <i>Uniform State Rules</i> ” The rules governing the Republican Party of the State of New Mexico and all Counties therein.
WARD.....	The physical boundary for a “ <u>group of county precincts</u> ” determined by the county Party.

***** END OF ADDENDUM “A” *****

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ALLOCATION ADDENDUM

Gubernatorial Election 2018					
Precinct	MLG	Pearce	1/pct. Guarantee	1/150 Votes	Final Allocation
PRECINCT 001	47	154	1	1.03	2
PRECINCT 002	89	84	1	0.56	2
PRECINCT 003	156	476	1	3.17	4
PRECINCT 004	89	220	1	1.47	2
PRECINCT 005	216	603	1	4.02	5
PRECINCT 006	167	433	1	2.89	4
PRECINCT 007	283	429	1	2.86	4
PRECINCT 008	203	405	1	2.70	4
PRECINCT 009	262	397	1	2.65	4
PRECINCT 010	65	98	1	0.65	2
PRECINCT 011	199	289	1	1.93	3
PRECINCT 012	75	167	1	1.11	2
PRECINCT 013	110	159	1	1.06	2
PRECINCT 014	139	280	1	1.87	3
PRECINCT 015	57	124	1	0.83	2
PRECINCT 016	46	73	1	0.49	1
PRECINCT 017	70	198	1	1.32	2
PRECINCT 018	56	57	1	0.38	1
PRECINCT 019	37	121	1	0.81	2
PRECINCT 020	53	127	1	0.85	2
PRECINCT 021	158	260	1	1.73	3
PRECINCT 022	48	62	1	0.41	1
Total CCC	2,625	5,216	22	34.77	57

Precinct Chairs: 22
County Officers: 5
FRW Officers: 5

Total Lincoln CCC Members and Convention Delegates:	89
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2018 Governor's		SCC Members			
Election Results		County Officers	Additional /County	1/1000 Additional	Total SCC
Grishum	Pearce				
2,625	5,216	5	1	5	11

Delegates St Convention
1/400
13

***** END OF ADDENDUM "B" *****

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CERTIFICATION OF THESE SUPPLEMENTAL RULES

The above listed Supplementary Rules supersede any and all previous Republican Party of Lincoln County Supplementary Rules along with any addendums thereto. I, **Cynthia Black**, the Republican Party of Lincoln County Chair, and **Diana Billingsley**, the Republican Party of Lincoln County Secretary, hereby

CERTIFY: that these rules disclose a complete, true, and accurate set of the "**Republican Party of Lincoln County Supplemental Rules**" as amended on **February 12, 2022**, at a duly called Republican Party of Lincoln County Central Committee Meeting and approved by a majority of the members in attendance.

RPLC Chair – Cynthia Black

RPLC Secretary - Diana Billingsley